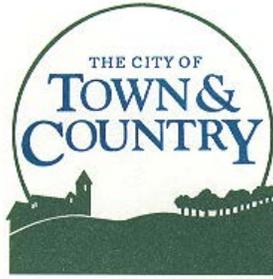


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City Administrator

**MINUTES  
COMPREHENSIVE PLAN STEERING COMMITTEE  
LONGVIEW FARMHOUSE CONFERENCE ROOM  
13525 CLAYTON ROAD  
CITY OF TOWN & COUNTRY, MISSOURI**

**Thursday, September 27, 2018, 7:00 P.M.**

Present at the meeting were Members, Chaney, Chao, Cima, Francisco, Fredrikson, Heckmann, Otis, Stevens. Members, Arzano, Kuchan, Mueller, Robson and Sanders were absent.

Ryan Spencer, City Planner was present.

Julie Padberg-White and Carey Bundy with FPA Group were present.

- Staff opened the meeting at 7:00 P.M., due to absence of the chairperson, and provided a briefed explanation of the agenda to the members of the public who were in attendance. Julie Padberg-White explained that the previously scheduled presentation by Principia had been postponed to the following month. The Steering Committee members present then introduced themselves individually by name and board affiliation.
- The minutes for the August 23, 2018 were not adopted.
- Chairman Cima arrived at 7:08 P.M. and called the meeting to order.
- Goals and Objectives Exercise - Ms. Padberg-White asked that the steering committee to split into two groups. The original Goals and Objectives developed by the stakeholder group in the initial phase of the planning process were then distributed to the group with some possible additions or edits, based on community input over the last several months. After the group reviewed and added comments and edits, the sheets were taped to the wall and members were asked to prioritize the objectives.
- Implementation Discussion - Ms. Padberg-White led the steering committee in a brainstorming discussion about methodologies that could be included within the plan to ensure the implementation of the Goals and Objectives. Ideas that were generated included; an orientation requirement for all new board members with respect to the comprehensive plan; a checklist for every project presented to the Planning and Zoning Commission to show compliance with the comprehensive plan, require individual commissions to include status of goals and objectives implementation in their annual reports to the Board of Aldermen and the creation of a strategic implementation plan by City Staff to take into account the financial aspect.
- Meeting Adjourned - 9:00 P.M.