



**Police, Fire and EMS Commission**

**August 25, 2020**

**1011 Municipal Center Drive  
(This meeting was held via video conference)**

**MINUTES**

**Call to order:**

Meeting was called to order at 4:30pm by Commission Chairman Ryan Mortland.

**Roll call (conducted by Chief Cavins):**

(Members present established a quorum via Zoom videoconference)

Chair

Alderman Ryan Mortland (P)

Ward 1 Members

Martin Willman (A)  
Don Sanders (P)

Ward 4 Members

Ron Jaudes (P)  
James Conrad (P)

Ward 2 Members

Donald Larson (P)  
Susan Crandall (P)

At-Large

Dave Gordan (A)  
Vacant (A)

Ward 3 Members

Vacant (A)  
Kelly Kyriakos (P)

Others Present

Chief of Police James Cavins  
Fire Marshal Dave Phipps  
Lt. John Flanagan  
TCPD Admin Police Clerk Laurie Hangge (Secretary of the Commission)

Captain Mike DeFoe  
West County EMS & Fire Chief Jeff Sadtler  
Lt. Daniel Wilkey

**Approval of Minutes-** Meeting of July 22, 2020

A motion was introduced by Commissioner Donald Larson and seconded by Commissioner Don Sanders to approve the minutes. Motion passed unanimously.

## **New Business**

### A. Chair report

- Chairman Mortland informed the Commissioners the fire task force met Friday 8/21. West County EMS and Fire offered to extend the city's contract for 1 year.

### B. Police Chief's Report

1. Calls for Service in 2020 have increased 8% from 2019.
2. Officer Wilson's retirement was effective August 15, 2020 and Officer Luetkemeyer officially announced his retirement for October 1, 2020. TCPD has started the testing process for two replacement officers. The goal is to hire one in early October and a second in early November.
3. The in-car camera systems purchase/lease was approved by the BOA. TCPD will immediately move forward with ordering and installation. The projected timeline for activation is mid-October.

### C. Fire Chief's Report

- Call volume is down significantly in Town and Country and across the area.
- West County EMS & Fire's new heavy rescue squad should be delivered next week.

### D. Fire Marshal's Report

- The 2018 Family Building Codes are located in the City Clerk's office for public review & comment. These new codes should go into effect January 2021.

### E. Open Agenda

- Chairman Mortland gave an Aldermanic Update.

Upcoming meetings are tentatively scheduled for September 29, 2020 and October 27, 2020 via Zoom.

## **Adjournment**

A motion to adjourn was made by Commission Crandall with a second by Commissioner Sanders at 5:05pm. Motion passed unanimously.