



Police, Fire and EMS Commission

July 22, 2020

1011 Municipal Center Drive (This meeting was held via video conference)

MINUTES

Call to order:

Meeting was called to order at 5:15pm by Commission Chairman Ryan Mortland.

- Alderman Mortland presented introductory comments about himself, welcomed the Commissioners to the meeting and reminded everyone the meeting was being livestreamed via YouTube and Zoom due to the pandemic.

Roll call (conducted by Chief Cavins):

(members present established a quorum via Zoom videoconference)

Chair

Alderman Ryan Mortland (P)

Ward 1 Members

Martin Willman (P)
Don Sanders (P)

Ward 4 Members

Ron Jaudes (P)
James Conrad (P)

Ward 2 Members

Donald Larson (P)
Susan Crandall (P)

At-Large

Dave Gordan (P)
Vacant (A)

Ward 3 Members

Vacant (A)
Kelly Kyriakos (P)

Others Present

Chief of Police James Cavins TCPD Captain Mike DeFoe
Fire Marshal Dave Phipps West County EMS & Fire Chief Jeff Sadtler
TCPD Admin Police Clerk Laurie Hangge (Secretary of the Commission)

Approval of Minutes- Meeting of January 21, 2020

A motion was introduced by Commissioner Susan Crandall and seconded by Commissioner Don Sanders to approve the minutes. Motion passed unanimously.

New Business

A. Chair report

- Chairman Mortland informed the Commissioners he has met with Chief Cavins and has future meetings planned with Fire Marshal Phipps and Fire Chief Sadlter.
- Chairman Mortland discussed the importance of the PFE Commission and the safety of the City.
- Chairman Mortland reminded the Commissioners that all commissions and the BOA are still operating via Zoom.
- Chairman Mortland announced the upcoming BOA retreat.
 - The BOA continues to monitor the budget closely

B. Police Chief's Report

1. Lafayette Area Police Agency Memorandum of Understanding

- Alderman Mortland advised the Commission that the BOA has already been briefed on the MOU and has requested a review by the PFE Commission.
 - A second reading of the MOU will occur on Monday, July 27th.
- Chief Cavins explained the origin of the MOU developed from a broader MOU created by the St. Louis Area Police Chiefs Association during the onset of the COVID-19 pandemic.
- This particular MOU includes Chesterfield PD, Ellisville PD, Ballwin PD, and Manchester PD.
- The purpose of the MOU is to formalize an understanding that the sharing of police resources, equipment, and expertise will mutually benefit the participating agencies and the communities they serve.
- After further discussion, a motion was made by Commissioner Gordon with a second by Commission Sanders to recommend approval to the Board of Alderman.
 - Motion passed unanimously.

2. Purchase recommendation for in-car camera replacement system, body-worn camera integration, and upgraded data storage server.

- Chairman Mortland presented and explained the purchase approval request to the Commissioners.
 - The total expenditure will be \$118,250 over a 2 year lease to purchase program (\$84,250.00 in FY20 and \$34,000.00 in FY21) to Turn Key Mobile, Inc.
 - The purchase includes installation, training, and storage for a Panasonic In-Car Camera system for all patrol vehicles, and body-worn camera integration and updated data storage.
 - The FY2020 approved budget includes \$84,000.00 for the In-car cameras alone.
- Chief Cavins followed-up with historically information regarding the body-worn camera process, the research conducted by Lt. Wilkey and Sgt. McNutt, and the priority importance of implementing this integration now for liability reasons.
- After further discussion, a motion was made by Commissioner Conrad with a second by Commissioner Sanders to recommend approval for the purchase to the Board of Alderman.
 - Motion passed unanimously

C. Fire Chief's Report

- West County Fire and EMS has been fortunate with COVID-19 exposures and lack thereof.
- Call volume is down significantly in Town and Country and across the area.

D. Fire Marshal's Report

- The codes are in the City Clerk's office for public comment. The first opportunity for the board will be 8/24 to review.

E. Open Agenda

- Chairman Mortland informed the Commission of the newly formed Fire Task Force.
 - The purpose of the Task Force is to develop and present long term options relative to the fire contract.
 - Chairman Mortland and Commissioner Sanders are both members of the Task Force.
- A discussion was held concerning the frequency of PFE Commission meetings.
 - Chairman Mortland indicated future meetings will be held monthly to assure a spot should urgent topics need to be addressed for Chief Cavins, Chief Sadtler or Fire Marshal Phipps.
- Chief Cavins announced the following:
 - Upcoming retirement of Police Officer Paul Wilson on August 15th.
 - Officer Wilson has served TCPD for 33 years.
 - TCPD continues to market and recruit the best qualified candidates for police officer.
 - Applications must be submitted by August 3rd to be eligible for the written test on August 6th.
- Commission Conrad inquired of West County's new aerial fire truck
 - Chief Sadtler said it was ordered a few weeks ago and should take a year to arrive.
 - West County's new heavy rescue was ordered and should arrive in the next few weeks and will be housed at Station 1
- Commissioner Crandall inquired about the procedures for topics being posted on BeAware.
 - Chief Cavins explained we evaluate each situation and try to determine the best avenue; either BeAware, City's website, Facebook or a combination.
 - TCPD does not want to overwhelm or desensitize citizens
- Commission Crandall followed-up with a question regarding the Manchester Rd accident whereas the suspect fled into the neighborhoods.
 - Chief Cavins admitted that TCPD missed a great opportunity to utilize BeAware to follow-up with our citizens.
 - Laurie Hangge, Ashley McNamara, Morgan Kuepfert, and Lt. Dan Wilkey have access to post information to the various outlets.

The next meeting is scheduled in August via Zoom.

Adjournment

A motion to adjourn was made by Commission Willman with a second by Commissioner Gordon at 6:05pm. Motion passed unanimously.