



Police, Fire and EMS Commission

July 16th, 2019

1011 Municipal Center Drive

MINUTES

Members Present and Absent:

Chair

Alderman Lindsey Butler (P)

Ward 1 Members

Martin Willman (P)
Don Sanders (P)

Ward 4 Members

Ron Jaudes (P)
James Conrad (P)

Ward 2 Members

Donald Larson (P)
Susan Crandall (P)

At-Large

Dave Gordan (A)
Fritz Wiesehan (P)

Ward 3 Members

Vacant (A)
Kelly Kyriakos (A)

Others Present

City Administrator Bob Shelton
Chief Jim Cavins
Captain Bob Arthur
Fire Chief Jeff Sadtler
Fire Marshall Dave Phipps

Lt. John Flanagan
Lt. Mike DeFoe
Alderman Tiffany Frautschi
Sgt. Danny Wilkey
Mr. John Hoffman

The meeting was called to order at 7:00 pm by Chairman Butler.

Introduction

- The Chairman introduced herself to the Commission and others in attendance. All board members present then introduced themselves. The Chairman next introduced Captain Arthur who took the floor to welcome newly hired Police Officers.

- Captain Arthur introduced the following newly hired Police Officers to the Commission:
 - Officer Eric Diaz
 - Officer Geoffrey Rowland
 - Chief Jim Cavins
- Following the introduction of the newly hired Officers, Chairman Butler recognized Mr. John Hoffman for distributing Town and Country Police Department Patches during his overseas travels.

Old Business

- A. A motion was introduced by Chairman Butler to approve the May 14th, 2019 Commission meeting minutes. The motion was seconded and unanimously approved.

New Business

A. Chair Report

- The Chairman briefed the Commission on pending marijuana legislation and its possible effects. She went on to state the city attorneys were investigating the issue and assessing the possible options for the city.
- The Chairman advised the Municipal League was investigating the implications of medical marijuana and its impact in the workplace. The Chairman further advised the city should also begin assessing these implications and possible impacts.
- The Chairman asked for input regarding the frequency of Commission meetings. There was a table discussion, and the board agreed to discuss this point more formally in the future.
- The Chairman requested that members submit a list of community goals to her. The Chairman advised she would forward former Chairman Frautschi's community goals list so the new list would not be redundant.
- The Chairman announced the grand opening for the Town Square to be Friday, August 16th (7p-9p), and asked that any Commission members available attend.
- The Chairman was asked about tenants for the Town Square and informed the Commission there were two businesses occupying the town square.
- The Chairman was asked about "Straub's" and its possible inclusion in the overall attraction of the Town Square. The Chairman informed the board the property was not directly controlled by the city thus limiting the city's involvement in decisions involving the development.

B. Fire Chief's Report

- Chief Sadtler presented quarterly statistics to the Commission and advised the numbers were comparable to the years past. He went on to state that Ward 4 remained the highest in call volume, but Ward 3 call volume has increasing. Chief Sadtler attributed the additions of residential facilities to be a possible factor for the trend.

- Chief Sadtler stated general development in the overall area has impacted ISO ratings.
- Chief Sadtler informed the Committee that two new ambulances had been purchased and were currently being built.
- Chief Sadtler stated there was currently a process to hire two Emergency Service personnel.

There was discussion with Chief Sadtler regarding the need for additional resources in looking toward the future with in increased trend in calls for service. Chief Sadtler informed the Commission due to several factors affecting the areas, all emergency resources, including EMS, Fire and Police were at a “tipping point” which could negatively impact response time in the future. The Chairman advised there would be discussion regarding area development at the upcoming Planning and Zoning meeting and encouraged attendance. Alderman Frautschi advised there was a long term plan in development to address the needs of all emergency services as the area grows.

C. Police Chief’s Report

- Chief Cavins requested to delay the review of quarterly statistics due to continued acclimation with the Police Department (Chief Cavins assumed his duty as Chief of Police on Monday, July 15th).
- Captain Arthur presented one of the newly purchased patrol rifles for display and expressed his gratitude for the continued support of the Commission.
- Captain Arthur was asked about the possibility of less lethal shotguns. He explained the possibility had been explored in the past and deferred to Chief Cavins for future research and discussion.
- Chief Cavins briefed the Commission on the ongoing issue of body worn cameras. He advised the Commission the process had been scheduled to conclude December of 2018; however, the process has been continually delayed. Chief Cavins informed the Commission he intended to contact the other organizations involved and aggressively move forward as he viewed the equipment as mission critical and specific information was required for the upcoming budget process.

D. Fire Marshall’s Report

- Fire Marshall Phipps provided a summary of his ongoing activities including the following:
 - Over 700 annual fire inspections had been completed to date
 - Nine evaluations of evacuation programs for area businesses had been completed to date.
 - Six emergency fire and safety presentations had been conducted to date.
 - Over 380 new construction inspections had been completed to date.
- In addition to the above information, Fire Marshall Phipps informed the Commission he was tasked with conducting inspections of any city approved fireworks displays.

E. Bicycle Signs

- The Chairman stated former Chief Hoelzer had in the past successfully resolved issues with cyclists and motorists sharing the roadways through education and community involvement.
- The Chairman provided a slide show depicting several pictures of standardized road signs and requested future discussion regarding utilizing standard cyclist signs on city roadways as opposed to those approved by city and currently in use.

F. Open Agenda

- Board Member Conrad disseminated information for Backstoppers and encouraged those present to become involved in contributing to the program.
- Board Member Wiesehan extended his gratitude to both Police and Fire/EMS for ongoing professionalism and compassion when assisting the community.
- At the request of several Commission members, Chief Sadtler agreed to have EMS/Fire personnel attend future meetings.
- The City Administrator, Mr. Shelton, acknowledged Captain Arthur, who was retiring effective at the conclusion of the meeting. Mr. Shelton expressed his gratitude on behalf of the city of Town and Country and the Commission for Captain Arthur's 34 years of dedicated service.

The next meeting was scheduled on a date to be determined.

The meeting was adjourned by unanimous consent at 8:30 pm