

**BOARD OF ALDERMEN
CITY OF TOWN AND COUNTRY
MARCH 12, 2018**

WORK SESSION

The work session meeting of the Board of Aldermen of the City of Town and Country was held at 6:15 PM on Monday, March 12, 2018.

Present were: Aldermen Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright. Alderman Rallo was absent. Alderman Benigas arrived at 6:25 PM.

Mayor Dalton presided.

City Attorney Steve Garrett was present to represent the City.

1. Update and Discussion-Town Square Construction

Planning & Public Works Director Craig Wilde provided an update about the tunnel and noted it looked like the space available would support a 9'x9' box with little change to the expense. He displayed the proposed security camera locations on the site plan and stated that Brinkmann Holdings would be sharing a portion of the cost. Architectural renderings and floor plans of the pavilion and service facility were shown and discussed. Mr. Wilde announced that the Architectural Review Board would formally review the pavilion and service facility at a special meeting on March 26, at 5:30 PM.

An updated cost summary was distributed and described. Alderman Wright suggested that the Board begin to think about a formal name for Town Square and perhaps consider a naming contest.

2. Discussion-Regular meeting agenda items

No votes were taken.

REGULAR MEETING

The regular meeting of the Board of Aldermen of the City of Town and Country was held at 7:00 PM on Monday, March 12, 2018 at the Municipal Center, 1011 Municipal Center Drive.

PLEDGE OF ALLEGIANCE

Dayna Bischof, Ward 2 resident, led the Pledge of Allegiance.

ROLL CALL

The 7:06 PM roll call indicated Aldermen Benigas, Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright to be present. Alderman Rallo was absent.

Mayor Dalton presided.

City Attorney Steve Garrett was present to represent the City.

A motion was made by Alderman Mange to reorder the agenda by taking up Bill No. 18-19 and Bill No 18-24 immediately following the warrant list. Alderman Crawford seconded the motion and a voice vote carried unanimously.

MINUTES – 02/26/18

Alderman Mange moved for approval, seconded by Alderman Wright.

Mayor Dalton called for any corrections or amendments.

Hearing none, the minutes of 02/26/18 were unanimously approved by voice vote.

HEARING FROM CITIZENS

PUBLIC HEARING(S)

APPOINTMENTS

Mayor Dalton formally confirmed the 2/26/18 appointment of Paul Wirth, Ward 3, to the Planning & Zoning Commission.

He also announced his intent to appoint Steve Clarke, Ward 2, to the Architectural Review Board.

COMMUNICATIONS AND REPORTS

Alderman Wright

Alderman Wright announced that the Parks & Trails Commission would meet at 6:00 PM on Monday, March 19, at the Longview Farm House.

Alderman Crawford

Alderman Crawford reported that the Ways & Means Commission would be meeting at 7:30 AM on Friday, March 23, at the Municipal Center.

Alderman Mange

Alderman Mange stated that the Public Works Commission will meeting at 7:00 PM on March 19, at the Municipal Center.

Alderman Meyland-Smith

Alderman Meyland-Smith announced that the next meeting of the Comprehensive Plan Steering Committee would take place at 7:00 PM on Thursday, March 22, at the Municipal Center.

UNFINISHED BUSINESS

BILL NO. 18-12, AN ORDINANCE APPROVING A CONDITIONAL USE AND AUTHORIZING A CONDITIONAL USE PERMIT FOR AN ACCESSORY STRUCTURE, A POOL HOUSE, LOCATED AT 549 SOUTH MASON ROAD IN THE CITY OF TOWN AND COUNTRY (sponsored by Alderman Benigas) (1st reading 02/12/18)

Andrew Kelly, owner's representative, and Steven McNair, owner, were present. Mr. Kelly read aloud a letter of support for the project from neighbor Diane Elfenbein.

Mr. McNair explained that the proposed pool house would serve as an entertainment space and not be used for pool equipment storage.

In response to Alderman Meyland-Smith, Mr. McNair stated that the size of the pool house is a matter of preference but it suits the property well and is proportional to the home. He also stated for the record that he was aware and amenable to the condition prohibiting inhabitation of the pool house.

Alderman Benigas moved to continue Bill No. 18-12 to the meeting of March 26 in order to review an updated landscaping plan and receive additional neighbor approval.

Mayor Dalton encouraged the Board of Aldermen to communicate questions and/or concerns with Planning & Public Works Director Craig Wilde so that they could be shared with Mr. McNair in advance of the next meeting.

Alderman Crawford seconded the continuance motion and a voice vote carried.

BILL NO. 18-17, AN ORDINANCE AUTHORIZING THE CITY OF TOWN AND COUNTRY TO ENTER INTO AN STP-URBAN PROGRAM AGREEMENT FOR THE TOPPING ROAD RESURFACING AND PEDESTRIAN IMPROVEMENTS PROJECT-PHASE I FOR AND ON BEHALF OF THE CITY OF TOWN AND COUNTRY, WITH THE STATE OF MISSOURI BY AND THROUGH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
(sponsored by Aldermen Frautschi, Butler, Wright & Mange)

Mayor Dalton called for a second reading, without objection. Without objection, Bill No. 18-17 was read for the second time and placed upon its final passage.

Alderman Frautschi moved for approval, seconded by Alderman Butler.

The roll call vote was as follows: AYE, Aldermen Benigas, Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright; NAY, none; ABSTAIN, none; ABSENT, Rallo.

The motion carried unanimously and Bill No. 18-17 became Ordinance No. 4176.

BILL NO. 18-18, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A MARKETING AGREEMENT WITH UTILITY SERVICE PARTNERS PRIVATE LABEL, INC., FOR THE MARKETING AND ADMINISTRATION OF AN OPTIONAL SERVICE LINE WARRANTY PROGRAM TO THE RESIDENTS OF THE CITY OF TOWN AND COUNTRY (sponsored by Aldermen Mange, Frautschi & Crawford)

Mayor Dalton called for a second reading, without objection. Without objection, Bill No. 18-18 was read for the second time and placed upon its final passage.

Alderman Mange moved for approval, seconded by Alderman Frautschi.

The roll call vote was as follows: AYE, Aldermen Benigas, Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright; NAY, none; ABSTAIN, none; ABSENT, Rallo.

The motion carried unanimously and Bill No. 18-18 became Ordinance No. 4177.

BILL NO. 18-20, AN ORDINANCE ACCEPTING THE BID AND AUTHORIZING AN AGREEMENT WITH JTL LANDSCAPING, LLC, FOR THE 285 BABLER ROAD DRAINAGE IMPROVEMENTS PROJECT (sponsored by Aldermen Benigas & Mange)

Mayor Dalton called for a second reading, without objection. Without objection, Bill No. 18-20 was read for the second time and placed upon its final passage.

Alderman Mange moved for approval, seconded by Alderman Crawford.

The roll call vote was as follows: AYE, Aldermen Benigas, Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright; NAY, none; ABSTAIN, none; ABSENT, Rallo.

The motion carried unanimously and Bill No. 18-20 became Ordinance No. 4178.

NEW BUSINESS

BILL NO. 18-21, AN ORDINANCE ACCEPTING THE BID AND AUTHORIZING AN AGREEMENT WITH MISSOURI PETROLEUM PRODUCTS COMPANY, LLC, FOR THE 2018 ASPHALT PAVEMENT PROGRAM (sponsored by Alderman Mange)

Mayor Dalton called for a first reading, without objection. Without objection, Bill No. 18-21 was read for the first time by title only.

Mayor Dalton declared Bill No. 18-21 continued to the meeting of Monday, March 26, 2018 for the second reading and consideration.

BILL NO. 18-22, AN ORDINANCE ACCEPTING THE BID OF AMERICA'S PARKING REMARKING FOR THE 2018 PAVEMENT STRIPING PROGRAM AND AUTHORIZING AN AGREEMENT FOR SAME (sponsored by Alderman Mange)

Mayor Dalton called for a first reading, without objection. Without objection, Bill No. 18-22 was read for the first time by title only.

Mayor Dalton declared Bill No. 18-22 continued to the meeting of Monday, March 26, 2018 for the second reading and consideration.

BILL NO. 18-23, AN ORDINANCE AMENDING THE 2017 BUDGET BY INCREASING GENERAL REVENUE FUND AND CAPITAL IMPROVEMENTS FUND EXPENDITURE ACCOUNTS FOR WORKER'S COMPENSATION INSURANCE AND TOWN SQUARE EXPENDITURES AND APPROPRIATING FUNDS TO COVER THE INCREASES AND AMENDING THE 2018 BUDGET BY REDUCING THE CAPITAL IMPROVEMENTS FUND EXPENDITURE ACCOUNT FOR FUNDS EXPENDED IN THE PREVIOUS YEAR FOR TOWN SQUARE (sponsored by Aldermen Mange, Wright, Crawford & Meyland-Smith)

Mayor Dalton called for a first reading, without objection. Without objection, Bill No. 18-23 was read for the first time by title only.

Mayor Dalton declared Bill No. 18-23 continued to the meeting of Monday, March 26, 2018 for the second reading and consideration.

APPROVAL OF A PURCHASE ORDER

Alderman Crawford moved for approval of a purchase order to St. Louis Select Landscaping for the 13530 Clayton Road Stormwater Maintenance Project, in the amount of \$2,465.

Alderman Wright seconded the motion and voice vote carried.

BILL NO. 18-25, AN ORDINANCE AUTHORIZING AN AGREEMENT WITH GFI DIGITAL, INC. FOR THE MAINTENANCE OF A COPIER/SCANNER/DOCUMENT SERVER FOR THE CITY OF TOWN AND COUNTRY POLICE DEPARTMENT SQUAD ROOM OFFICE (sponsored by Alderman Frautschi)

Mayor Dalton called for a first reading, without objection. Without objection, Bill No. 18-25 was read for the first time by title only.

Mayor Dalton declared Bill No. 18-25 continued to the meeting of Monday, March 26, 2018 for the second reading and consideration.

BILL NO. 18-26, AN ORDINANCE ACCEPTING THE BID AND AUTHORIZING AN AGREEMENT WITH KELPE CONTRACTING, INC. FOR THE BROOMSTICK LANE STORMWATER PROJECT (sponsored by Alderman Crawford)

Mayor Dalton called for a first reading, without objection. Without objection, Bill No. 18-26 was read for the first time by title only.

Mayor Dalton declared Bill No. 18-26 continued to the meeting of Monday, March 26, 2018 for the second reading and consideration.

APPROVAL OF A PURCHASE ORDER (revised from 2/26/18)

Alderman Frautschi moved for approval of a purchase order to Don Brown Chevrolet for three (3) Chevrolet Tahoes in the amount of \$107,154.

Alderman Mange seconded the motion and a voice vote carried.

WARRANT LIST-03/12/18

Alderman Crawford moved for approval, seconded by Alderman Wright

Mayor Dalton called for any amendments.

Hearing none, a voice vote was taken and the warrant list of March 12, 2018, in the amount of \$299,678.26 was unanimously approved.

Mayor Dalton recused himself and left the dais due to his previously announced perceived conflict of interest with Brinkmann Holdings. Acting President Mange presided over the remainder of the meeting.

BILL NO. 18-19, AN ORDINANCE AUTHORIZING CHANGE ORDER NO. 3 WITH BRINKMANN HOLDINGS, LLC, IN RELATION TO THE TOWN SQUARE PROJECT AND AMENDING THE 2018 BUDGET BY INCREASING A CAPITAL IMPROVEMENTS FUND EXPENDITURE ACCOUNT AND APPROPRIATING THE FUNDS TO COVER THE INCREASE (sponsored by Aldermen Mange, Meyland-Smith, Wright & Crawford) (1st reading 02/26/18)

Acting President Mange called for a second reading, without objection. Without objection, Bill No. 18-19 was read for the second time and placed upon its final passage.

Alderman Meyland-Smith moved for approval, seconded by Alderman Wright.

The roll call vote was as follows: AYE, Aldermen Benigas, Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright; NAY, none; ABSTAIN, none; ABSENT, Rallo.

The motion carried unanimously and Bill No. 18-19 became Ordinance No. 4179.

BILL NO. 18-24, AN ORDINANCE AUTHORIZING CHANGE ORDER NO. 4 WITH BRINKMANN HOLDINGS, LLC, IN RELATION TO THE TOWN SQUARE PROJECT AND AMENDING THE 2018 BUDGET BY INCREASING A CAPITAL IMPROVEMENTS FUND EXPENDITURE ACCOUNT AND APPROPRIATING FUNDS TO COVER THE INCREASE (sponsored by Aldermen Mange & Wright)

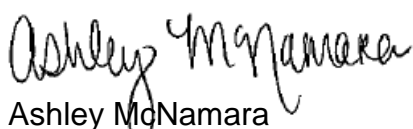
Acting President Mange called for a first reading, without objection. Without objection, Bill No. 18-24 was read for the first time by title only.

Acting President Mange declared Bill No. 18-24 continued to the meeting of Monday, March 26, 2018 for the second reading and consideration.

OTHER

ADJOURN

On motion of Alderman Meyland-Smith, seconded by Alderman Frautschi and unanimously approved by voice vote, the regular meeting adjourned at 7:37 PM.



Ashley McNamara
City Clerk