



PARKS & TRAILS COMMISSION

**Monday January 31, 2022
6:30 PM On-Line Zoom Meeting
Minutes**

Call to Order

Call to Order __ Commission Chair, Fritz Wiesehan

Ward I

__ Jack Dunning

x __ Kassie Harold

Ward II

x __ Adam Baer

x __ Beth Nelson

Ward III

x __ Stephanie Petersen

x __ Linda Robson

Ward IV

x __ Meg Johnson

x __ Steve Korbecki

At Large

x __ John Steinhubl

__ Michelle Francisco

Staff Liaison: Anne Nixon

Approval of Minutes: 11/15/21 Motion by Steve Korbecki, Second by Kassie Harold, unanimously approved.

Commission Member Park Reports: Longview, Drace, Preservation, Town Square Stephanie Petersen reported having been in all the parks except Preservation and did not have any maintenance needs to report.

UNFINISHED BUSINESS

NEW BUSINESS

1. Longview Farm Park Playground Master Plan Agreement – The Commission considered items #1 and #2 together.
2. Drace Park Playground Construction Documents and Construction Administration Agreement – Discussion followed. Motion to approve item #1 and #2 by Steve Korbecki, Second by Stephanie Petersen. A roll call vote was requested by Alderman Wiesehan. Kassie Harold-Aye; Adam Baer-Aye; Beth Nelson-Aye; Stephanie Petersen-Aye; Linda Robson-Aye; Meg Johnson-Aye; Steve Korbecki-Aye; Alderman Wiesehan-Abstain. Motion carries 7 Aye; 0 No; 1 Abstain
3. Pavilion Rental Pricing Changes-Commission discussed changes to pavilion rental structure. Stephanie Petersen recommended highlighting the change from 4-hour rentals to 8-hour rentals when advertising pavilions so residents know about the change. The Commission unanimously approved the proposed changes, included as Attachment A.
4. Sponsorship Prospectus-The Commission reviewed the sponsorship prospectus. Alderman Wiesehan recommended adding expected attendance to each event. Anne Nixon will send out a business list to the Commission.
5. Priorities List for 2022-Anne Nixon will send out a link to begin developing the priorities list for 2022. Following the list creation, the Commission will vote on priorities for the year.

6. Trail Master Plan Clarification-The City of Town & Country 5-year Capital Plan allocates no funds to build a trail on the Ameren easement from Thornhill Estates to Clayton Road. Extensive discussion followed regarding this item giving the history of the trail being represented as a priority 3. The Commission plans to review the whole master trail plan to update the plan and possibly find an alternate classification, other than priority 3, for trails the City does not intend to pursue, such as this Ameren easement trail.

OTHER Anne Nixon reported the State Audit is complete and it is available on the City website.

NEXT MEETING- March 7, 2022, 6:30 PM

ADJOURN 8:02 PM

City of Town & Country

Pavilion Rental Comparison 2021-2022

2021-four hour rentals

PAVILION RENTALS			
LOCATION	RESIDENT RATE	NON-RESIDENT RATE	CAPACITY
<u>Longview Farm Park</u>	\$50	\$100	50
<u>Drace Park</u>	\$40	\$80	40
<u>Preservation Park</u>	\$30	\$60	30
<u>Town Square</u>	\$30	\$60	30

2022-full day rentals

RENT A PAVILION



TOWN SQUARE
13360 Clayton Road



LONGVIEW FARM PARK
13525 Clayton Road



DRACE PARK
2310 Cedar Valley Road



PRESERVATION PARK
18425 N. Quaker Entry Drive

	RESIDENT RATE	NON-RESIDENT RATE	EVENT MAX CAPACITY
TOWN SQUARE	\$125	\$250	30
LONGVIEW FARM PARK	\$125	\$250	50
DRACE PARK	\$100	\$200	40
PRESERVATION PARK	\$75	\$150	30

Pavilion Rental Season: March-October
Pavilion Rental - Full Day: 10AM-7PM

Pavilions must be booked a minimum of 7 days before event.
Restrooms are open sunrise to sunset year-round.