

**BOARD OF ALDERMEN  
CITY OF TOWN AND COUNTRY  
JANUARY 8, 2018**

**WORK SESSION**

The work session meeting of the Board of Aldermen of the City of Town and Country was held at 6:30 PM on Monday, January 8, 2018.

Present were: Aldermen Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright. Alderman Benigas and Rallo were absent.

In Mayor Dalton's absence, Acting President Mange presided.

City Attorney Steve Garrett was present to represent the City.

**1. Discussion-Regular meeting agenda items**

No votes were taken.

**REGULAR MEETING**

The regular meeting of the Board of Aldermen of the City of Town and Country was held at 7:00 PM on Monday, January 8, 2018 at the Municipal Center, 1011 Municipal Center Drive.

**PLEDGE OF ALLEGIANCE**

Bob Brinkmann, Brinkmann Holdings, LLC, led the Pledge of Allegiance.

**ROLL CALL**

The 7:04 PM roll call indicated Aldermen Benigas, Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright to be present. Alderman Rallo was absent.

In Mayor Dalton's absence, Acting President Mange presided.

City Attorney Steve Garrett was present to represent the City.

**MINUTES – 12/11/17**

Alderman Crawford moved for approval, seconded by Alderman Wright.

Acting President Mange called for any corrections or amendments.

Hearing none, the minutes of 12/11/17 were unanimously approved by voice vote.

**MINUTES – 12/21/17 Fax Meeting**

Alderman Butler moved for approval, seconded by Alderman Frautschi.

Acting President Mange called for any corrections or amendments.

Hearing none, the minutes of 12/21/17 were unanimously approved by voice vote.

**HEARING FROM CITIZENS**

**PUBLIC HEARING(S)**

**APPOINTMENTS**

Acting President Mange announced the Mayor's intent to appoint Bob Aikin, Ward 1, to the Ways & Means Commission and David Gordon, Ward 2, to the Police, Fire & EMS Commission.

- City Administrator

Acting President Mange called for a motion to confirm the appointment of Bob Shelton as the City Administrator. Alderman Crawford moved for approval, seconded by Alderman Butler. A voice vote was held and carried unanimously.

- Chief of Police

Acting President Mange called for a motion to confirm the appointment of Gary Hoelzer as the Chief of Police. Alderman Frautschi moved for approval, seconded by Alderman Butler. A voice vote was held and carried unanimously.

Acting President Mange also introduced Pam Reitz who would be joining the City's staff as Finance Director in the weeks to come.

A round of applause was held for all the new appointees.

## **COMMUNICATIONS AND REPORTS**

### **Alderman Frautschi**

Alderman Frautschi announced that the Police, Fire & EMS Commission would meet at 7:00 PM on January 16, at the Municipal Center. She noted that they would be announcing a promotion and reviewing legislation at their meeting.

### **Alderman Wright**

Alderman Wright reported that the Parks & Trails Commission would meet at 6:00 PM on January 29, at the Longview Farm House.

### **Alderman Meyland-Smith**

Alderman Meyland-Smith noted that the Planning & Zoning Commission will be updating the Comprehensive Plan that was previously completed in 1997 and updated in 2010. He announced that the Steering Committee will meet at 7:00 PM on January 25, at the Longview Farm House, and invited all to attend.

### **Alderman Mange**

Alderman Mange stated that he would be proposing an early start time of 6:00 PM for the next Work Session in order to receive an update on Town Square constructions, funds, design, etc.

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

## **ARCHITECTURAL REVIEW, T&C TOWN CENTER, 13360 CLAYTON ROAD**

Alderman Benigas reported that the Architectural Review Board had conditionally recommended approval the project at their meeting earlier in the evening. He noted that the approval was subject to the final color selection of the building materials.

Bob Brinkmann, Brinkmann Holdings, LLC, displayed a virtual tour of the project's rendering. He also showed various cedar material samples. Mr. Brinkmann explained the "blacksmith grove" theme of the project and described the patio, timber frame construction, stone and roof. He also noted that an idea for "QR codes" could be incorporated to allow for an interactive history lesson.

Alderman Butler inquired about potential fire concerns as the roof is constructed of wood. Mr. Brinkmann stated that he was unconcerned about the roof and even though it was not a requirement, he would be installing sprinklers.

Alderman Crawford moved for approval subject to review of the final color choice. The motion was seconded by Alderman Butler.

Acting President Mange clarified that the motion was the same contingent approval that was recommended by the Architectural Review Board.

A voice vote was held and carried.

**BILL NO. 18-01, AN ORDINANCE AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH FPA GROUP FOR CONSULTANT SERVICES RELATED TO THE DEVELOPMENT OF A NEW COMPREHENSIVE PLAN** (sponsored by the Board as a Whole)

Acting President Mange called for a first reading, without objection. Without objection, Bill No. 18-01 was read for the first time by title only.

Acting President Mange declared Bill No. 18-01 continued to the meeting of Monday, January 22, 2018 for the second reading and consideration.

**BILL NO. 18-02, AN ORDINANCE ACCEPTING A PROFESSIONAL SERVICES PROPOSAL WITH M+H ARCHITECTS FOR DESIGN SERVICES RELATED TO THE TOWN SQUARE MAINTENANCE BUILDING AND APPROVING A PURCHASE ORDER FOR SAME AND AMENDING THE 2018 BUDGET BY INCREASING A CAPITAL IMPROVEMENTS FUND EXPENDITURE ACCOUNT AND APPROPRIATING THE FUNDS TO COVER THE INCREASE** (sponsored by the Board as a Whole)

Acting President Mange called for a first reading, without objection. Without objection, Bill No. 18-02 was read for the first time by title only.

Acting President Mange declared Bill No. 18-02 continued to the meeting of Monday, January 22, 2018 for the second reading and consideration.

**BILL NO. 18-03, AN ORDINANCE ACCEPTING THE BID AND AUTHORIZING AN AGREEMENT WITH JTL LANDSCAPING, LLC, FOR THE 21 BROOKMILL LANE CHANNEL IMPROVEMENTS PROJECT** (sponsored by Aldermen Meyland-Smith, Crawford & Mange)

Acting President Mange called for a first reading, without objection. Without objection, Bill No. 18-03 was read for the first time by title only.

Acting President Mange declared Bill No. 18-03 continued to the meeting of Monday, January 22, 2018 for the second reading and consideration.

**FAX WARRANT LIST-12/21/17**

Alderman Butler moved for approval, seconded by Alderman Meyland-Smith.

Acting President Mange called for any amendments.

Hearing none, a voice vote was taken and the fax warrant list of December 21, 2017, in the amount of \$661,727.00 was unanimously approved.

**WARRANT LIST-01/08/18**

Alderman Wright moved for approval, seconded by Alderman Crawford.

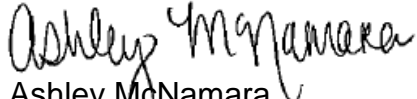
Acting President Mange called for any amendments.

Hearing none, a voice vote was taken and the warrant list of January 8, 2018, in the amount of \$1,111,948.98 was unanimously approved.

**OTHER**

**ADJOURN**

On motion of Alderman Meyland-Smith, seconded by Alderman Wright and unanimously approved by voice vote, the regular meeting adjourned at 7:20 PM.

  
Ashley McNamara  
City Clerk